

**Town of Lee
Facilities Committee Meeting Minutes
May 31, 2017**

Present: Deborah Schanda (Chair); Dwight Barney, Scott Bugbee; Wayne Lehman

The meeting was called to order by Deborah Schanda and Dwight Barney was selected to take minutes.

Public Comment: There was no public comment.

Minutes of the May 17, 2017 meeting: Deborah made a motion to strike the last sentence relating to dedicated file space; the assessor requires a reserved location in the Town Hall and therefore she suggested that the sentence read “will not be expected to share file space.” The motion passed. Wayne made a motion, seconded by Scott, to accept the minutes as corrected. The motion passed.

Church Property Update:

~~Correction: Scott reported that the Selectmen have met with the Church and presented a proposal to the Church for purchase of a portion of their land.~~

Scott reported that the Selectmen have prepared the purchase and sale agreement for the Church land. The Town Administrator will present the proposal on Friday June 2nd.

Department of Agriculture – Rural Grant/Loan Program: Information was passed out to each person regarding the Rural Grant/Loan Program from the Department of Agriculture. The pros and cons of acting on this opportunity were discussed with no decisions made at this time.

Committee Reports:

Town Hall: Wayne presented proposed layouts. It was discussed that the computer room previously omitted from the plans has been proposed for the Town Hall or a centralized location in the Town Center.

Review high, medium and lower cost plans: Dimensions of the buildings were discussed as to the % of increase or decrease in square footage for various buildings or departments.

Correction:

~~**Report of the Library:** No report.~~

~~**Report of the Historical Society:** No report.~~

~~**Plan Pros and Cons: (1st working session):**~~

~~Library—~~

It was discussed that the Library should be able to reduce the total square feet of floor space, and therefore the total cost, if other buildings/locations can be used for such things as children’s activities or meetings. It was also noted that site costs for all new buildings needs to be determined for items such as landscaping, black top, etc. Using volunteer labor for some items was discussed.

Next Meeting Date: June 14th @ 6:30PM.

There being no further business, the meeting was adjourned at 8:20PM.

Respectfully Submitted,
Dwight Barney